

MINUTES (Draft)  
Hawaii State Commission on Fatherhood  
Regular Monthly Meeting  
January 19, 2016

Commissioners Present:

Chet Adessa, Chairman  
Carl Makino, Vice Chairman  
Mike Dias  
Shannon Carrier  
Dan Kittredge  
Alan Sunio

Others Present:

Tara Buckley (Parents Inc.)  
Bruce Shimoda (OYS)  
Russell Suzuki (AG)  
Malia Taum-Deenik (DHS)

I. Call to Order:

The meeting was called to order at 1:10 pm in the Conference Room, State Department of Human Services (DHS), by Chairman Adessa. The Commissioners present constituted a quorum.

II. Public Testimony:

There were no testimonies from the public.

III. Approval of Minutes of December 15, 2015:

Commissioner Dias moved to approve the minutes of December 15, 2015. The motion was seconded by Commissioner Kittredge and unanimously carried.

IV. Decision-Making Items:

1. Revised scope of services for phase II of Supplemental Contract with the University of Hawaii for inventory of fatherhood programs/services and best practices in the State of Hawaii:

Chairman Adessa explained that Phase II of the contract would be expanded to include a survey of agencies identified by the consultant. This requires an additional \$7,500 to be paid from the Commission's FY 2017 appropriation. He added that Vice Chairman Makino had met with the consultant to formulate the expanded scope of Phase II and determine the scope of the final phase (III). Funds for Phase III, which would include recommendations for initiatives given the data and information gathered in earlier phases, would need to be approved from subsequent FYs.

Ms. Taum-Deenik suggested that the Commission request that the consultant include in the survey, questions regarding the agencies' use of evidence based best practices. Chairman Adessa will make the request to the consultant.

Commissioner Dias moved to approve the expanded scope of Phase II of the contract with the University of Hawaii to include a survey of practices by the identified agencies. The motion was seconded by Commissioner Sunio and unanimously carried.

2. Authorization for \$7,500 from FY 2017 to expand Phase II of the contract with the University of Hawaii:

Following the discussion and decision on the expansion of Phase II of the contract with the University of Hawaii, Commissioner Dias moved to authorize the expenditure of \$7,500 from FY 2017 for the modification of the contract. The motion was seconded by Commissioner Sunio and unanimously carried.

3. Participation in Special Parent Information Network (SPIN) conference in April 2016 and attend the Supporting Children of Incarcerated Parents workshop on February 18, 2016:

Chairman Adessa announced that Keiki O Ka Aina will be having a workshop on supporting children of incarcerated parents on February 18, 2016. He would obtain further information on the SPIN conference and the cost of having a display table for the Commission.

Commissioner Carrier moved to authorize the expending of funds to pay for any Commissioner attending the workshop on February 18, 2016. The motion was seconded by Commissioner Dias and unanimously carried.

4. Extension of deadline for media contest and to include participation by middle schools:

Commissioner Dias moved to amend the agenda to include extending the deadline of the media contest to April 30th (2016) and to include participation of middle school students. The motion was seconded by Commissioner Carrier followed by discussion.

Vice Chairman Makino requested that, as counsel, Mr. Suzuki advise whether the amendment would be permissible under statutes. Mr. Suzuki advised that it would.

Upon call, the motion was unanimously carried.

Commissioner Dias informed that interest in the contest thus far has been disappointing and therefore an extension of the deadline for submitting entries would be reasonable. He moved to approve the extension and inclusion of middle school students. The motion was seconded by Commissioner Carrier and unanimously carried.

#### V. Discussion Items:

1. Volunteer position for the Commission:

Chairman Adessa explained that if the Commission is to build on its momentum a lot of work is required. Given the current state of engagements and planning, it has been necessary for both he and Chairman Makino to spend considerable time on meetings and administrative matters. DHS does not have the ability to provide administrative support beyond what it already does relative to making reimbursements and monitoring expenditures and encumbrances. Chairman Adessa reminded that the Commission's budget request to establish a position to assist the Commission with its administrative

responsibilities was not included in the executive budget. As such other options were under review. One suggestion was to recruit a volunteer.

2. Position description for volunteer position:

Chairman Adessa circulated a draft position description for review.

3. International Fatherhood Conference:

Commissioner Sunio reported that he will be meeting with prospective venues for the conference.

VI. Reports:

a. Budget: The balance of funds available as of January 11, 2016 is \$15,491.89.

b. Media contest: Discussed earlier in the agenda.

c. International Fatherhood Conference: Discussed earlier in the agenda.

d. Commissioner activities: Chairman Adessa reported that he attended the Child Abuse meeting. Commissioner Kittredge reported that he had met with the Mayor of Kauai to discuss fatherhood events.

e. Commissioner term update to DHS: Chairman Adessa informed that he would be requesting a clarification from the AG regarding his initial assignment as the representative from the Coalition on Dads. Mr. Suzuki will be confirming the terms of all Commissioners since some had misunderstood that the congratulatory letter from the Governor was their date of expiration.

Chairman Adessa recessed the meeting at 2:35 pm. The meeting was reconvened at 2:45 pm.

VII. Commission/Public Generated Issues:

No issues were brought to the Commission's attention.

VIII. Announcements/Adjournment:

Chairman Adessa announced that the next regular monthly meeting of the Commission would be held on February 18, 2016 at 1:00 pm in the Koolau Ballroom conference room, Koolau Golf Course. There being no further business before the Commission, the meeting was adjourned at 2:55 pm.

Prepared and Submitted by:  
Vice Chairman Carl Makino

Date: February 2, 2016

Approved by Commission: \_\_\_\_\_